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**ASEAN INTER-PARLIAMENTARY ASSEMBLY**

**33RD GENERAL ASSEMBLY**

**LOMBOK, INDONESIA, 16 – 22 SEPTEMBER 2012**

**33GA/2012/REP/ORG**

**REPORT OF THE**

**COMMITTEE ON ORGANIZATIONAL MATTERS**

Mr. President,

 I have the honour to submit the following Report of the Meeting of the Committee on Organizational Matters:

1. The Committee on Organizational Matters met on 19th September 2012 at 9.00 (a.m.) with Hon. DR. Surahman Hidayat as the Chairperson and Hon. Okky Asokawati as the Rapporteur. The meeting also had the presence of Hon. Antonio V. Cuenco, the Secretary General of AIPA. The following from the AIPA member countries attended the meeting:

**Brunei Darussalam**

1. Hon. Dato Haji Abdullah bin Haji Mohd Ja’afar
2. Hon. Pehin Dato Haji Abdul Hamid bin Bakal
3. Hon. Haji Mohd. Yusof bin Haji Dulamin
4. Hon. Haji Gapor bin Karim
5. Mr. Pehin Dato Haji Judin Haji Asar

**Cambodia**

1. Hon. Mr. Hou Sry (MP)
2. Hon. Mr. Ouk Damry (MP)

**Indonesia**

1. Hon. Dr. Surahman Hidayat
2. Hon. Mr. Andi Anzhar Cakra Wijaya
3. Hon. Ms. Harbiah Salahudin
4. Hon. Ms. Okky Asokawati

**Lao PDR**

1. Hon. Assoc. Prof. Davone VANGVICHIT
2. Mr. Khampeheng Vilaphane
3. Mr. Phetla Thanthavongsa

**Malaysia**

1. Hon. P. Kamalanathan

**Myanmar**

1. Hon. Dr. Mya Oo
2. Hon. Mrs. Nan Ni Ni Aye
3. Hon. Mr. Win Myint
4. Ms. Thida Tun

**Philippines**

1. Hon. Ms. Susan Y. Sulit

**Singapore**

1. Hon. Mr. Lim Biow Chuan
2. Hon. Dr. Teo Ho Pin
3. Hon. Ms. Ellen Lee Geck Hoon
4. Hon. Mr. Ong Kim Huay, David

**Thailand**

1. Hon. Ms. Srisakul Munsil

**Vietnam**

1. Hon. Mr. Vu Hai Ha
2. Hon. Ms. Dinh Thi Phuong Lan
3. Mr. Dao Duy Trung
4. Agenda Topics of the Organizational Committee:
5. Secretariat’s Annual Report FY 2011-2012
6. Report of the 4th AIPA Caucus held in Thailand
7. Secretariat’s Financial Reports for periods 1st July 2011 to 30th September 2011, 1st October 2010 to 30th September 2011, 1st October 2011 to 30th June 2012 and estimated expenditure for 1st July 2012 to 30th September 2012
8. AIPA Secretariat’s Budget Proposal for the period 1st October 2012 to 30th September 2013 (FY 2012/2013)
9. Establishment of Technical Working Group of AIFOCOM
10. The Secretary General’s Term of Office
11. Proposal of the ASEAN-Wildlife Enforcement Network and Freeland Foundation for a technical cooperation with the AIPA to develop a “green legislative agenda” to save from further decline ASEAN’s bio-diversity
12. Establishment Cooperation between AIPA and ASEAN Foundation
13. Relation and Cooperation between AIPA and Pan African Parliament
14. Date and Venue of the 34th AIPA General Assembly
15. Appreciating the Services of His Excellency Dr. H. Marzuki Alie as AIPA President from October 2011 to September 2012
16. Other matters (if any)
17. The Committee meeting approved the following reports and resolutions:
18. ***Secretariat’s Annual Report FY 2011-2012***

The Committee approved the Secretariat Annual Report FY 2011-2012 submitted by Secretary General.

1. ***Secretariat’s Financial Reports for periods 1st July 2011 to 30th September 2011, 1st October 2010 to 30th September 2011, 1st October 2011 to 30th June 2012 and estimated expenditure for 1st July 2012 to 30th September 2012***

The Committee approved four Financial Reports of the AIPA Secretariat for the periods, 1st July 2011 to 30th September 2011, 1st October 2010 to 30th September 2011, 1st October 2011 to 30th June 2012 and estimated expenditure for 1st July 2012 to 30th September 2012. The Committee urged the AIPA Secretariat General to operate with surplus budget rather than deficit budgets unless it is necessary.

1. ***AIPA Secretariat’s Budget Proposal for the period 1st October 2012 to 30th September 2013 (FY 2012/2013)***

The Committee approved the budget proposal for FY 2012-2013 in the amount of USD 382,877.50 (Three Hundred and Eighty Two Thousand, Eight Hundred and Seventy Seven and Fifty Cents US Dollars), which is an increase of USD 83,162.50 (Eighty Three Thousand, One Hundred and Sixty Two and Fifty cents US Dollars). The Committee emphasized the AIPA Secretary General to excercise prudence in managing the finances and to stay within the budget.

1. ***The Secretary General’s Term of Office***

The Committee acknowledged that the three-year term of office of the second AIPA Secretary General, Antonio Veloso Cuenco, from Philippines will end on 5 February 2013 according to the Working Agreement of the Secretary General. Accordingly, the Committee requestedSingapore to nominate the Third Secretary General to be appointed by the President of AIPA. The term of office of co-terminus position will also end on 5 February 2013. The new Secretary General should begin his/her term of office on 1 March 2013.

The Committee suggested that the term of office of the Secretary General should be well defined in the Statutes of AIPA, as to when it will begin and end.

The Committee expressed its appreciation to Hon. Antonio Veloso Cuenco for the leadership during his term of office. The Committee also expressed its confidence for Singapore to effectively fulfill the mandates of the office of the 3rd Secretary General of AIPA.

1. ***Report of the 4th AIPA Caucus held in Thailand***

The Committee adopted the Report of the 4th AIPA Caucus hosted by Thailand in Bangkok from 30 April to 3 May 2012. The committee congratulated the National Assembly of Thailand for sucessfully hosting the 4th AIPA Caucus. The Committee also noted that the National Assembly of Vietnam will host the 5th AIPA Caucus.

1. ***Establishment of Technical Working Group of AIFOCOM***

The Committee agreed to establish this proposed Technical Working Group mandated to support and assist the work of AIFOCOM and to enhance AIPA contribution to the regional efforts in addressing the menace of illicit drugs and realizing a Drug Free ASEAN 2015.

1. ***Establishment Cooperation between AIPA and ASEAN Foundation***

The Committee agreed to establish cooperation between AIPA and ASEAN Foundation with the purpose of supporting ASEAN Community Building by promoting greater awareness of the ASEAN identity, people-to-people interaction and close collaboration among ASEAN stakeholders.

1. ***Relation and Cooperation between AIPA and Pan African Parliament***

The Committee expressed unanimous approval of the establishment of relations and cooperation between the AIPA and the Pan-African Parliament to promote solidarity, understanding, cooperation and close relations among parliamentary organizations.

1. ***Proposal of the ASEAN-Wildlife Enforcement Network and Freeland Foundation for a technical cooperation with the AIPA to develop a “green legislative agenda” to save from further decline of ASEAN’s bio-diversity***

The proposal of the ASEAN-Wildlife Enforcement Network and Freeland Foundation for a technical cooperation with the AIPA to develop a “green legislative agenda” to save from further decline of ASEAN’s bio-diversity was unanimously approved by the Committee.

1. ***Date and Venue of the 34th AIPA General Assembly***

The Brunei Darussalam Delegation informed the meeting that the 34th General Assembly will be held in Bandar Seri Begawan, Brunei Darussalam from 15 to 21 September 2013.

1. ***Appreciating the Services of H.E. Dr. Marzuki Alie as AIPA President from September 2011 to September 2012***

The Committee expressed its appreciation and gratitude to H.E Dr. Marzuki Alie for his excellent leadership to the organization during his term of office as the President of AIPA.

 I hereby present the Report of the Committee on Organizational Matters to the 33rd General Assembly.

Thank you.

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| **HON. DR. SURAHMAN HIDAYAT****CHAIRPERSON** | **HON. MS. OKKY ASOKAWATI****RAPPORTEUR** |